

Menu builder

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You can create or edit menus by logging in to your WebStore Manager, and clicking on **Menu Builder**. The menu builder is very powerful tool that lets you rearrange, add, and remove elements from your webstore's navigation.

Menu Builder

The menu builder is divided into two sections: **Add Menu Items** and **Menu Structure Preview**.

The screenshot displays the 'Menu Builder' interface. At the top, there are four tabs: 'Menu Manager', 'Menu Builder' (which is active), 'Menu Options', and 'Menu Preview'. Below the tabs, the interface is split into two main sections. On the left, the 'Add Menu Items' section contains a list of categories: 'Department', 'Category', 'Content', 'Blog Content', and 'Miscellaneous', each with a question mark icon. On the right, the 'Store_Navigation Menu Structure Preview' section shows a hierarchical menu structure. It starts with a root node: 'This is the root of menu Store_Navigation and will not be visible on the store. (ROOT)'. Below the root are five menu items, each with a gear icon for settings and a red 'X' icon for removal: 'Home (PAGE_TYPE_HOME)', 'About Us (PAGE_TYPE_ABOUTUS)', 'Contact Us (PAGE_TYPE_CONTACTUS)', 'Pet food (DYNAMIC_DEPARTMENT_INCLUDING_CATEGORIES_AND_SUBCATEGORIES)', and 'Pet blog (STATIC_BLOGCATEGORY)'. A purple button with a checkmark and the text 'Save Changes To Menu' is located in the top right corner of the preview section.

How to add menu items

- This panel presents all parts of your store that you can link to.
- It is from these store elements that you can select elements that you wish to appear in your menu.
- The various elements that you can add to your store are grouped (Department, Category, Subcategory, Content, Brands and Themes, Blog Content, Miscellaneous).

Add Menu Items ?

Department ?

Dynamic Dept. w/ Categories ▾

These entries will generate a link to the selected department along with links to any categories in this department and links to any subcategories in these categories.

Pet food

Add Selected Add All

Category ?

Content ?

Blog Content ?

Miscellaneous ?

- Click a group and select your menu content.
- Choose the type of content you want to add: **Static** or **Dynamic**.
- Click **Add Selected** to add specific menu content to your menu structure on the right.
- Click **Add All** to add all the available content within that group to your menu structure.

Static or dynamic

- A static department is a department that will appear as a single link.
- No additional link or child categories will be generated.
- A dynamic department can generate multiple links or child categories.

Add Menu Items ?

Department ?

Static Department ▾

A static department is a link to a current department page only, no links to child categories will be generated.

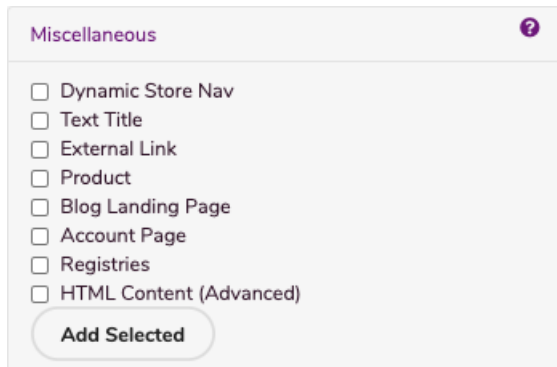
Pet food

Add Selected Add All

Miscellaneous

- Contains a list of commonly used links such as Registries, Account Page, and the default Dynamic Store

Navigation.



Miscellaneous

- Dynamic Store Nav
- Text Title
- External Link
- Product
- Blog Landing Page
- Account Page
- Registries
- HTML Content (Advanced)

Add Selected

Dynamic store nav

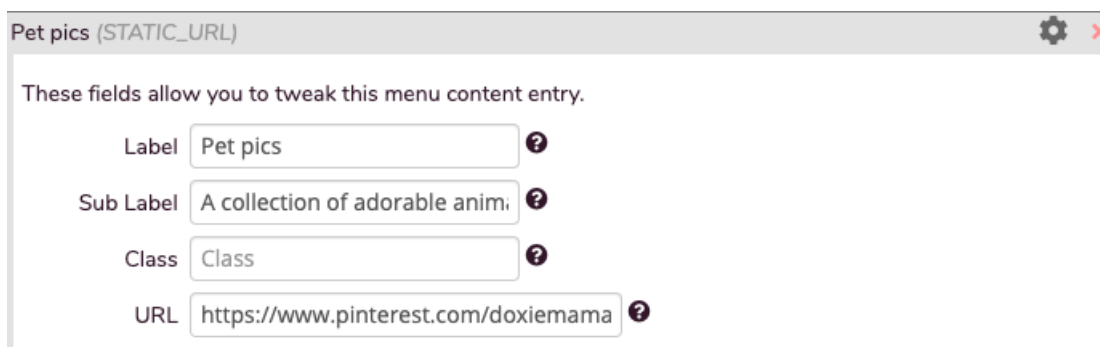
- Including this in your menu is a short cut to adding all departments with all their categories and all their subcategories to your menu.
- This is dynamic menu content and therefore cannot have any children.

Text title

- This allows you to enter text into the menu that isn't a link.
- It is useful when grouping various menu content together into logical groups.

External link

- This will allow you to attach a URL to your menu.
- In the menu, content configuration panel is a special input called URL.
- Enter a URL to any URL on the web and the link will be displayed in your menu.
- This is useful if you want to redirect customers to your store's social media.



Pet pics (STATIC_URL)

These fields allow you to tweak this menu content entry.

Label

Sub Label

Class

URL

Note: Remember to enter a Label or the link won't have anything to display on the menu.

Product

- You might want a special product to be easy to find, product will create a link to a selected product on your store.

- When you add this to the menu, click **Find Product** to locate an item in your store.
- The link will display the product name unless you add a label.

Product Finder ×

Start typing a products name into the input, the interface will show you a list of product matches that you can select from.

Custom cat food
 Product code:1234
 Product ID:6

- The Product Name, Product Code and Product ID fields will automatically complete when you click **Find Product**.

Custom cat food (PRODUCT) ⚙️ ×

These fields allow you to tweak this menu content entry.

Label	<input style="width: 95%;" type="text" value="Custom cat food"/>	?	
Sub Label	<input style="width: 95%;" type="text" value="Customised foods"/>	?	
Class	<input style="width: 95%;" type="text" value="Class"/>	?	
Product Name	<input style="width: 95%;" type="text" value="Custom cat food"/>		<input style="border: 1px solid #ccc; border-radius: 15px; padding: 5px 15px;" type="button" value="Find Product"/> ?
Product Code	<input style="width: 95%;" type="text" value="1234"/>		
Product ID	<input style="width: 95%;" type="text" value="6"/>		

Blog landing page

- Add the blog landing page to let your shoppers find your blog posts and articles quickly and easily.

Account page

- This will direct your customers to their account page.
- Here they can log in or register an account.

Registries

- This page will send customers to the lists & registries page.
- Here they can select to purchase items from a registry or set up a new registry.

Note: Shoppers must have an account with the store in order to set up a registry or list.

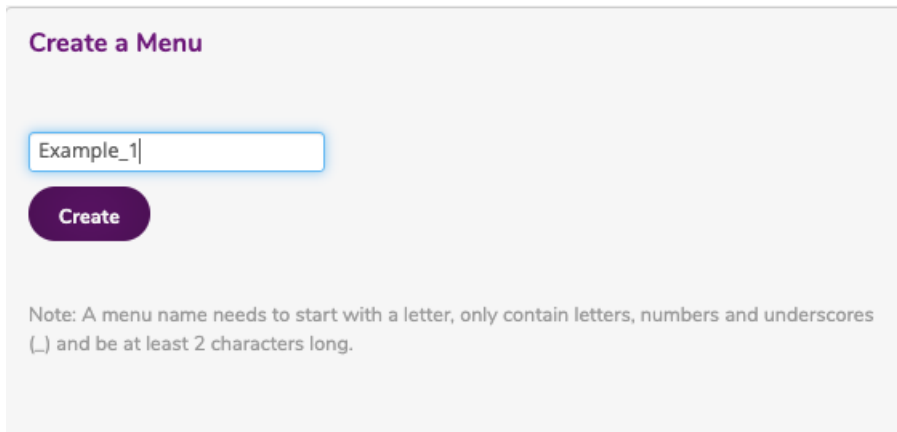
HTML Content

- This menu content will allow you to insert some HTML markup directly into a menu item ``.
- This has the potential of breaking your store so ensure you test it **VERY** carefully when you use it.

Creating a new menu

To create a new menu, do the following:

1. Enter the name of your menu.
2. Menu names must start with a letter and contain no spaces.
3. The name you choose will be used later when you insert the menu into your store so name it something sensible.
4. Click **Create**.



Create a Menu

Create

Note: A menu name needs to start with a letter, only contain letters, numbers and underscores (.) and be at least 2 characters long.

Note: A menu name can only contain letters, numbers and underscores. It must also be at least 2 characters long.

Editing a pre-existing menu

To edit a pre-existing menu, do the following:

1. Select a menu from the drop-down.
2. Select **Edit**.

Edit a Menu

Store_Navigation ▼

On default templates the store navigation menu is the main store menu that appears horizontally near the top of all your store pages. By default this includes your departments with their categories and subcategories.

Manage 'Store_Navigation'

Delete 'Store_Navigation'

Backup 'Store_Navigation'

Restore A Menu

3. You can **Delete** a menu and remove it from your WebStore.
4. You can **Backup** a menu and download it to your computer.
5. You can then **Restore** a menu by uploading the backup file.

Warning: The interface comes with some pre-generated menus that are suitable for most stores. These pre-generated menus are used by the default store set-up and should not be deleted unless you have generated a suitable replacement and inserted this replacement into the relevant templates.
