

To access coupon types, do the following:

- 1. Login to your WebStore Manager.
- 2. Go to Marketing > Coupons.
- 3. Select the Discount Type menu under Savings.

#### Savings

Discount type describes the type of coupon that you are creating. Discount Amount is the benefit the coupon will give the shopper.

Discount Type:		
Percentage Off		
Discount Amount:		
10		

## **Coupons- No rules**

The following coupons do not need rule configuration:

- Amount off- amount of all basket
- Percentage off % of all basket
- Shipping amount off amount off shipping
- Shipping percentage off % off shipping

Note: Rule configuration is not necessary as the discount is applied to the basket total.

### **Coupons - Rule dependent**

The following coupons do need rule configuration:

- Amount off item amount off a single item (most/least expensive item)
- Percentage off item % off a single item (most/least expensive item)
- Amount off all items same amount off each item
- Percentage off all items same % off each item

Note: **Dismount Amount** is disabled when you choose any of the rule-dependent coupon types. Instead, you need to specify the discount amount in the rule configuration window.

# Amount/ Percentage off a single item

To create this coupon, do the following:

- 1. Label your coupon.
- 2. Select the discount type, in this case, we are selecting: Amount off item:

Discount Type:	
Amount Off Item	~
Discount Amount:	
10.00	

- 3. You can add a minimum order total, new customers only, maximum usage, expiry date, price level restrictions, charity donations, and discountable items.
- 4. Select Add Rule.
- 5. For these coupons, we want the most expensive item to receive a discount.
- 6. Select the rule condition, in this case, we are we want our coupon to only affect the Cat Accessories category:

Condition Builder	
Condition Source:	Condition Operator:
Any Item	Is Equal To 🗸
Item ItemLookupCode Item Department	Value:
Item Category	Cat Accessories
Item SubCategory	
Item Brand Item Theme	
Item Sub Description 1	Add Change Delete

- 7. Select Add.
- 8. Select the **Action**, when the rule is performed:

Then perform the following	action
Apply promotion to most expensive ite Apply promotion to least expensive ite	

9. Select Save.

### **Amount/Percent off all items**

To create this coupon, do the following:

- 1. In this example, we will select Amount off all items.
- 2. Follow the above steps for Amount off item.

- 3. Select Add Rule.
- 4. We create a rule so that everything except memberships will receive a discount:

Condition Builder	
Condition Source:	Condition Operator:
Item ItemLookupCode Item Department Item Department Code Item Category Item SubCategory Item Brand Item Theme Item Stock Level	Is Not Equal To
	· · · · · · · · · · · · · · · · · · ·
	Add Change Delete
	conditions are TRUE:
f ALL the following	conditions are TRUE:
f ALL the following	conditions are TRUE: Jual To Memberships

## **Coupons on the checkout**

Once the coupon has been saved, customers can use the coupon at the checkout.

• Customers can enter the coupon code.

#### WebStore Coupon

If you have a WebStore Coupon code, please enter it here:

SUMMER01

• Amount off a single item:

#### Cart

DESCRIPTION	QTY	TOTAL
Whisker Cat Bowl	1	€35.00
Discount: Cat34		€10.00
Cat Toy	1	€15.00

#### • Amount off all items except membership:

Cart

DESCRIPTION	QTY		TOTAL
Custom cat food	1		€25.00
Discount: SUMMER01			€5.00
Cat Toy	1		€15.00
Discount: SUMMER01			€5.00
Whisker Cat Bowl	1		€35.00
Discount: SUMMER01			€5.00
Bronze membership	1		€50.00
	Shipping (to be calculated):	€0.00	
	VAT (to be calculated):	€0.00	
	Total Cost:	€110.00	